



**REQUEST FOR QUOTATION  
(Direct Contracting)**

Bid Reference Number: DICTBAC-2018-010

**ASIAN DEVELOPMENT BANK**

Headquarters (HQ) 6 ADB Avenue,  
Mandaluyong City 1550 Philippines

Dear Sir / Madam,

The **Department of Information and Communications Technology (DICT)**, through the **Bids and Awards Committee (DICTBAC)**, intends to apply the sum of Pesos: **Sixteen Million One Hundred Forty-Eight Thousand Six Hundred Thirty-Nine and 86/100 (PhP16,148,639.86)** being the Approved Budget for the Contract (ABC) for the project "**Transaction Advisory Services for DICT's National Broadband Program (NBP)**".

The procurement of the project will be conducted through **United Nations Agencies, International Organizations or International Financing Institutions**, in accordance with Section 53.13 of the Revised Implementing Rules and Regulations (IRR) of RA 9184.

**Asian Development Bank** is hereby invited to submit its sealed quotation / proposals not later than **26 December 2018, 5PM** at address **DICT Bids and Awards Committee Office, Lower Ground Floor, Carlos P. Garcia Avenue, Diliman, Quezon City**.

Copies of the following eligibility requirements are also required to be submitted along with your quotation/proposal:

**Eligibility Documents:**

1. Agreement Establishing the Asian Development Bank;
2. Agreement between the Asian Development Bank and the Government of the Republic of the Philippines Regarding the Headquarters of the Asian Development Bank;
3. Letter of Intent

**Technical Requirements:**

1. Technical Proposal Form, Asian Development Bank must use, accomplish, and submit the attached Annex A
2. Proof of Authority of Authorized Representative;

**Financial Requirements:**

1. Financial Proposal Form, Asian Development Bank must use, accomplish and submit the attached Annex B;

For any clarification, you may contact **Thelma D. Villamorel, Head, DICT BAC Secretariat** at telephone no. **920-0101 loc. 1831** or email address at [dictbac@dict.gov.ph](mailto:dictbac@dict.gov.ph).

Sincerely,

**CARLOS MAYORICO E. CALIWARA**

Chairperson, DICT Bids and Awards Committee



**TERMS AND CONDITIONS:**

1. The official Request for Quotation must be duly signed by the bidder or by the authorized representative. All entries must be typewritten or must be eligible, if handwritten.
2. The attached Terms of Reference (TOR) shall be an integral part of the terms and conditions of the contract.
3. Bidders shall provide correct and accurate information required in this form including the Technical Data Sheet or Brochure.
4. Price quotation/s must be valid for a period of *One Hundred Twenty (120) calendar days* from the date of submission.
5. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Award of contract shall be made to the quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
8. Offer may be accepted immediately or after some negotiations by DICT Bids and Awards Committee.
9. Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
10. The DICT shall have the right to inspect and/or to test the goods and services to confirm their conformity to the technical specifications.
11. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods and services not delivered within the prescribed delivery period shall be imposed per day of delay. The DICT BAC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



**ANNEX A**

**TECHNICAL PROPOSAL FORM**

<b>INSTRUCTIONS:</b>	
1. Indicate " <b>COMPLY</b> " per line number under the Statement of Compliance if supplier can meet the technical specifications and project requirements. 2. Do <b>NOT</b> leave any blank. A "Yes" or "No" entry will not be accepted. 3. Do not alter the contents of this form in any way.	
<b>MINIMUM SPECIFICATIONS</b>	<b>Statement of Compliance</b>
<b>1. Background of the Item being Procured</b>	
a. General Overview of the Procurement Project  In accordance with the provisions of the Republic Act No. 10844 (DICT Act of 2015), the Department of Information and Communications Technology (DICT), through the National Broadband Program aims to bring equitable information and communications technology infrastructure to the nation, particularly in unserved and underserved areas. It aims to provide efficient, fast, secure, accessible, and reliable internet connection on a national scale.	
b. Brief description of the Item being procured  The Project includes transaction advisory services for all infrastructure components of the National Broadband Program.	
c. ABC of the Project and Fund source  i. The ABC of the Project is <i>Sixteen Million One Hundred Forty-Eight Thousand Six Hundred Thirty-Nine and 86/100 (PhP 16,148,639.86)</i>  ii. The fund source is the <b><u>Locally-Funded NBP 2018</u></b> .	
<b>2. Purpose of the Procurement</b>	
The purpose of the project is to seek transaction advisory for the NBP in the review, evaluation, and creation of necessary documents pertaining to the implementation plan and strategy for the components under the National Broadband Program.	
<b>3. Scope of Work</b>	
A. Detailed Scope of Services i. Project Preparation and Conceptualization  1. Review of existing pre-feasibility studies, feasibility studies, reports, contracts and agreements entered by DICT with a government agency or a private entity relative to the National Broadband Program (NBP); and conduct further studies as may be required to augment the existing information, such that necessary technical and other information is in place to move forward with the Project;  2. Conduct Legal Due Diligence which shall include: a. Conduct of regulatory review; b. Identify potential regulatory restrictions; c. Identify permits, licensing, and approval requirements; d. Determine the status of land ownership and any potential encumbrances.  3. Identify policy gaps and provide appropriate policy recommendations;  4. Conduct Market Sounding to assess the interest of the relevant stakeholders to inform the appropriate business mode and project structure;  5. Recommend a project implementation plan/strategy for the five (5) components of the National Broadband Program.	





## ANNEX B

### FINANCIAL PROPOSAL FORM

After having carefully read and accepted the Terms and Conditions and Terms of Reference (TOR), I/we submit our quotation/s for the item/s as follows:

<b>Transaction Advisory Services for DICT's National Broadband Program (NBP)</b>			
<b>APPROVED BUDGET FOR THE CONTRACT (ABC): PhP16,148,639.86 (All price offered shall be inclusive of VAT and Delivered Duties Paid)</b>			
<b>Descriptions</b>	<b>Milestone</b>	<b>Quantity</b>	<b>Total Bid Amount</b>
Transaction Advisory Services for DICT's National Broadband Program (NBP)	Milestone One – payable upon submission by the bidder of the review of existing studies within four (4) months from date of the contract effectivity.		
	Milestone Two – payable upon submission of by bidder of the recommendation of implementation strategy within six (6) months from date of the contract effectivity.		
<b>TOTAL</b>			
<b>TOTAL BID PRICE (Amount in Words):</b>			
_____			
_____			

Notes:

1. Delivery Schedule is within twelve (12) months upon receipt of Notice to Proceed.
2. All price proposals shall be inclusive of VAT, sales and other taxes payable per item.
3. Please quote your best offer for the items above. The information stated above shall be the basis for the evaluation and calculation of your total quotation.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature Over Printed Name  
Of Authorized Representative

\_\_\_\_\_  
Date