

**DICT BIDS AND AWARDS COMMITTEE  
 (DICTBAC)**

**Supplemental Bid Bulletin No. 1**

**SUPPLY AND DELIVERY OF THREE (3) BRAND NEW UNITS OF SMART LAB  
 AND VARIOUS ICT EQUIPMENT FOR THE STRATEGIC RESEARCH AND  
 DEVELOPMENT SERVICE DIVISION LABORATORY PROJECT**

**Bid Reference No. DICTBAC-2016-09-009**

After considering the queries, clarifications, recommendations and suggestions, the DICTBAC hereby decides to include, revise, amend, delete and/or adapt the following provisions:

ITEM NO.	QUERY	DICTBAC'S RESPONSE
1	The former name of our company is GatePacific Circuits, Inc. Would there be any conflict if we submit supporting documents under our former company name?	There is no conflict. However, validation of the authenticity of the submitted documents shall be done during the Post Qualification.
2	For the statement of single (1) largest completed contract of similar in nature within the last five (5) years from date of submission and receipt of bids amounting to at least fifty percent (50%) of the approved budget of the contract,  2.1. Is a data acquisition project accepted? In the said project, we also delivered hardware components (controller and modules).	As per Clause 5.2 of Section III Bid Data Sheet (BDS), similar in nature for Lot 1 Supply and Delivery of Three (3) Units of Smart Lab (All-In-One Equipment) for the SRDSD Laboratory Project shall mean "Electronic Test and Measurement Equipment". Data Acquisition (DAQ) is the process of measuring on electrical or physical phenomenon such as voltage, current, temperature, pressure, etc. Hence, the data acquisition project (e.g. controller and modules) is considered similar in

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ITEM NO.	QUERY	DICTBAC'S RESPONSE
	<p>2.2. The project cost was P645,109.44. Can this be accepted even if it is slightly less than the 50% of the ABC which is P698,422.50?</p>	<p>nature for the electronic test and measurement equipment.</p> <p>We are amending Clause 5.4 of Section III. BDS to, "The Bidder must have completed, within the last five (5) years from the date of submission and receipt of at least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC of the lot being bid OR at least two (2) contracts of similar in nature, the aggregate of which should be equivalent to at least twenty five (25%) of the ABC of the lot being bid."</p> <p>Please refer to table below for the amended provisions in the bidding documents.</p>
3	<p>I would like to clarify the Business/Mayor's Permit requirement. Since our company location is under PEZA, can we submit a PEZA Certificate of Registration instead?</p>	<p>As per consultation with GPPB, it is clearly stipulated that Mayor's permit is the required Eligibility Document and no equivalent document shall be accepted.</p> <p>Section 23.1.(a)(ii) of the Revised IRR of RA 9184 provides that, "<i>Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located</i>".</p> <p>Please note though that in the 2016 Revised IRR of RA9184 which will take effect on 28 October 2016 will allow the submission of equivalent document for Exclusive Economic Zones or Areas.</p> <p>But since the bid opening for this Project will be on 03 October 2016,</p>

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ITEM NO.	QUERY	DICTBAC'S RESPONSE
		<p>the law that is currently in effect is the "The Revised IRR" which was approved by the Government Procurement Policy Board through its Resolution 03-2009, dated 22 July 2009, and published in the Official Gazette on 03 August 2009. The said IRR took effect thirty (30) days after its publication or on 02 September 2009.</p>

ORIGINAL PROVISION	AMENDED PROVISION
<p>Section I. Invitation to Bid</p>	
<p>5. A prospective Bidder should have completed within the last five (5) years from the date of submission and receipt of bids at least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC.</p>	<p>5. A prospective Bidder should have completed within the last five (5) years from the date of submission and receipt of bids at least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC OR at least two (2) contracts of similar nature, the aggregate amount of which should be equivalent to at least fifty (50%) of the ABC, the largest of these contracts must be equivalent to at least twenty five (25%) of the ABC.</p>
<p>Section III. Bid Data Sheet 5.4.</p>	
<p>The Bidder must have completed, within the last five (5) years from the date of submission and receipt of at least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC.</p>	<p>The Bidder must have completed, within the last five (5) years from the date of submission and receipt of at least one (1) single contract of similar nature amounting to at least fifty percent (50%) of the ABC of the lot being bid <b><u>OR at least two (2) contracts of similar in nature, the aggregate of which should be equivalent to at least twenty five (25%) of the ABC of the lot being bid.</u></b></p>

Section III. Bid Data Sheet 12.1(a)(v)	
Statement of Completed Single Largest Contract from January 2011 up to the day before the deadline for the submission bids of similar in nature equivalent to at least fifty percent (50%) of the ABC. <b>(Annex I-A);</b>	Statement of Completed Single Largest Contract of Similar Nature Within the Last Five (5) Years From the Date of Submission and Receipt of Bids equivalent to at least fifty percent (50%) of the ABC of the lot being bid or <b><u>Statement of At Least Two (2) Completed Contracts of Similar Nature Within the last Five (5) Years From the Date of Submission and Receipt of Bids, the Aggregate of Which Should be Equivalent to at least Fifty Percent (50%) of the ABC, and the Largest of These Similar Contract Must be Equivalent to at Least Twenty Five Percent (25%) of the ABC of the lot being bid</u></b> (Annex I-A)

All terms, conditions and instructions to bidders specified in the Bidding Documents inconsistent with this Bid Bulletin are hereby superseded and modified accordingly.

Please use the following forms attached in this Supplemental Bid Bulletin No. 1:

- Revised Statement Of Completed Single Largest Contract Of Similar Nature Within The Last Five (5) Years From The Date Of Submission And Receipt Of Bids Equivalent To At Least Fifty Percent (50%) Of The ABC Of The Lot Being Bid Or Statement Of At Least Two (2) Completed Contracts Of Similar Nature Within The Last Five (5) Years From The Date Of Submission And Receipt Of Bids, The Aggregate Of Which Should Be Equivalent To At Least Fifty Percent (50%) Of The ABC, And The Largest Of These Similar Contract Must Be Equivalent To At Least Twenty Five Percent (25%) Of The ABC Of The Lot Being Bid as of 26 September 2016

For information and guidance of all concerned.

Issued on this 26<sup>th</sup> day of September.

**NESTOR S. BONGATO**  
Chairperson, DICTBAC

**Revised Annex I-A as of 26 September 2016**

**SUPPLY AND DELIVERY OF THREE (3) BRAND NEW UNITS OF SMART LAB AND VARIOUS ICT EQUIPMENT FOR THE STRATEGIC RESEARCH AND DEVELOPMENT SERVICE DIVISION LABORATORY PROJECT**

**DICTBAC-2016-09-009**

**STATEMENT OF COMPLETED SINGLE LARGEST CONTRACT OF SIMILAR NATURE WITHIN THE LAST FIVE (5) YEARS FROM THE DATE OF SUBMISSION AND RECEIPT OF BIDS EQUIVALENT TO AT LEAST FIFTY PERCENT (50%) OF THE ABC OF THE LOT BEING BID**

**OR**

**STATEMENT OF AT LEAST TWO (2) COMPLETED CONTRACTS OF SIMILAR NATURE WITHIN THE LAST FIVE (5) YEARS FROM THE DATE OF SUBMISSION AND RECEIPT OF BIDS, THE AGGREGATE OF WHICH SHOULD BE EQUIVALENT TO AT LEAST FIFTY PERCENT (50%) OF THE ABC, AND THE LARGEST OF THESE SIMILAR CONTRACT MUST BE EQUIVALENT TO AT LEAST TWENTY FIVE PERCENT (25%) OF THE ABC OF THE LOT BEING BID**

<b>Please Check Lot Being Bid</b>	<b>Lot No.</b>	<b>Description</b>	<b>Qty</b>	<b>ABC (PhP)</b>
<input type="checkbox"/>	1	Supply and Delivery of Three (3) Units of Smart Lab (All-In-One Equipment) for the SRDSD Laboratory Project	1 Lot	1,396,845.00
<input type="checkbox"/>	2	Supply and Delivery of ICT Equipment for the SRDSD Laboratory Project	1 lot	1,075,000.00

<b>Name of Client</b>	<b>Name of Contract</b>	<b>Date of the Contract</b>	<b>Kinds of Goods</b>	<b>Value of Contracts</b>	<b>Date of Completion</b>	<b>Official Receipt No. &amp; Date OR End User's Acceptance Date</b>

CERTIFIED CORRECT:

\_\_\_\_\_  
Name & Signature of Authorized Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

**Instructions:**

1. Cut Off Date as of: (i) Up to the day before the deadline of submission of bids.
2. In the column under "Dates", indicate the dates of Delivery/End-User's Acceptance and Official Receipt No.
3. Name of Contract column, indicates the Nature/Scope of the Contract for the DICT to determine the relevance of the entry with the Procurement at hand.

**DICT BAC  
REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS  
AS OF 26 SEPTEMBER 2016**

**Name of Company** : \_\_\_\_\_  
**Name of Project** : **Supply and Delivery of Three (3) Brand New Units of Smart Lab and Various ICT Equipment for the Strategic Research and Development Service Division Laboratory Project**  
**Bid Reference No.** : **DICTBAC-2016-09-009**  
**ABC** : **PhP2,471,845.00**

Ref. No.	Particulars	
<b>ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS</b>		
<b>ELIGIBILITY DOCUMENTS</b>		
<b>CLASS "A" DOCUMENTS</b>		
12.1	<b>(a.1.) ELIGIBILITY DOCUMENTS</b>	
	i. Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives	
	ii. Business/Mayor's permit for 2016 issued by the city or municipality where the principal place of business of the prospective bidder is located	
	iii. Valid and Current Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.	
	iv. Statement of all its Ongoing Contracts (including awarded contract/s not yet started, if any) within the last three (3) Years, <b>(Annex I)</b>	
	v. <b><u>Revised Statement of Completed Single Largest Contract from January 2010 up to the day before the deadline for the submission bids of similar in nature equivalent to at least fifty percent (50%) of the ABC of the lot being bid or Statement of At Least Two (2) Completed Contracts of Similar Nature Within the last Five (5) Years From the Date of Submission and Receipt of Bids, the Aggregate of Which Should be Equivalent to at least Fifty Percent (50%) of the ABC, and the Largest of These Similar Contract Must be Equivalent to at Least Twenty Five Percent (25%) of the ABC of the lot being bid. (Revised Annex I-A as of 26 September)</u></b>	
	vi. <b>Copy of 2015 Annual Income Tax Return</b> submitted through <b>BIR's Electronic Filing and Payment System (EFPS)</b> together with the following Audited Financial Statements for 2015 and 2014 (in comparative form or separate reports): <ul style="list-style-type: none"> <li>a) Copy of Independent Auditor's Report;</li> <li>b) Balance Sheet (Statement of Financial Position);</li> <li>c) Income Statement (Statement of Comprehensive Income);</li> </ul>	



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	<p>Each of the above statements must have stamped "<b>received</b>" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions</p>	
	<p>vii. Duly signed Net Financial Contracting Capacity Computation (NFCC) for each lot being bid per <b>Annex II</b>, in accordance with ITB Clause 5.5</p> <p style="padding-left: 40px;">NFCC = [(Current Assets minus Current Liabilities) (K)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid.</p> <p style="padding-left: 40px;">Where:</p> <p style="padding-left: 80px;">K: 10 for a contract duration of one year or less, 15 for a contract duration of more than one year up to two years, and 20 for a contract duration of more than two years.</p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li><b>1. The values of the bidder's current assets and current liabilities shall be based on the data submitted to BIR through its Electronic Filing and Payment System.</b></li> <li><b>2. Value of all outstanding or uncompleted contracts refers those listed in Annex-I.</b></li> <li><b>3. The detailed computation using the required formula must be shown as provided above.</b></li> <li><b>4. The NFCC computation must at least be equal to the total ABC of the lot being bid</b></li> </ol>	
<b>CLASS "B" DOCUMENTS (FOR JOINT VENTURE)</b>		
	<p>i. For Joint Ventures, Bidder to submit either:</p> <ol style="list-style-type: none"> <li>1. Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or</li> <li>2. Copy of Protocol / Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. <b>(Annex III)</b></li> </ol> <p><b><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></b></p> <p><b>For Joint Venture, the following documents must likewise be submitted:</b></p> <p>For Joint Venture <b><u>Between Two (2) Local Companies</u></b>, each partner should submit:</p> <ol style="list-style-type: none"> <li>1. Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives;</li> <li>2. Business/Mayor's permit for 2016 issued by the city or municipality where the principal place of business of the prospective bidder is located;</li> <li>3. Valid and Current Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.</li> </ol>	
	<p><b>For item (iv) to (vii) of the required eligibility documents, submission by any of the Joint Venture partner constitutes compliance.</b></p>	

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**TECHNICAL DOCUMENTS**

<p>12.1 (b)(i)</p>	<p>Bid security shall be issued in favor of the <b>DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (DICT) valid at least one hundred twenty (120) days after date of bid opening</b> in any of the following forms:</p> <ul style="list-style-type: none"> <li>a) BID SECURING DECLARATION per <b>Annex IV</b>; or</li> <li>b) Cashier's / Manager's Check equivalent to at least 2% of ABC issued by a Local or Universal or Local Commercial Bank.</li> </ul> <table border="1" data-bbox="316 584 1334 1093"> <thead> <tr> <th data-bbox="316 584 730 835">Description</th> <th data-bbox="730 584 815 835">Qty</th> <th data-bbox="815 584 1153 835">DICT ABC Total Price</th> <th data-bbox="1153 584 1334 835">Bid Security: Cash, Cashier's / Manager's Check, (2%) (P)</th> </tr> </thead> <tbody> <tr> <td data-bbox="316 835 730 981">Supply and Delivery of Three (3) Units of Smart Lab (All-In-One Equipment) for the SRDSD Laboratory Project</td> <td data-bbox="730 835 815 981">1 Lot</td> <td data-bbox="815 835 1153 981">1,396,845.00</td> <td data-bbox="1153 835 1334 981">27,936.90</td> </tr> <tr> <td data-bbox="316 981 730 1093">Supply and Delivery of ICT Equipment for the SRDSD Laboratory Project</td> <td data-bbox="730 981 815 1093">1 lot</td> <td data-bbox="815 981 1153 1093">1,075,000.00</td> <td data-bbox="1153 981 1334 1093">21,500.00</td> </tr> </tbody> </table>	Description	Qty	DICT ABC Total Price	Bid Security: Cash, Cashier's / Manager's Check, (2%) (P)	Supply and Delivery of Three (3) Units of Smart Lab (All-In-One Equipment) for the SRDSD Laboratory Project	1 Lot	1,396,845.00	27,936.90	Supply and Delivery of ICT Equipment for the SRDSD Laboratory Project	1 lot	1,075,000.00	21,500.00	
Description	Qty	DICT ABC Total Price	Bid Security: Cash, Cashier's / Manager's Check, (2%) (P)											
Supply and Delivery of Three (3) Units of Smart Lab (All-In-One Equipment) for the SRDSD Laboratory Project	1 Lot	1,396,845.00	27,936.90											
Supply and Delivery of ICT Equipment for the SRDSD Laboratory Project	1 lot	1,075,000.00	21,500.00											
<p>12.1 (b)(x)</p>	<p>Proof of Authority of the Bidder's authorized representative/s:</p> <ul style="list-style-type: none"> <li><b>a) FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE):</b> Duly notarized Special Power of Attorney</li> <li><b>b) FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE:</b> Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s.</li> </ul> <p><b>IN THE CASE OF UNINCORPORATED JOINT VENTURE:</b> Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>													
<p>12.1 (b)(xi)</p>	<p>Omnibus Sworn Statements using the form prescribed. <b>(Annex V)</b></p> <ul style="list-style-type: none"> <li>a) Authority of the designated representative</li> <li>b) Non-inclusion of blacklist or under suspension status</li> <li>c) Authenticity of Submitted Documents</li> <li>d) Authority to validate Submitted Documents</li> <li>e) Disclosure of Relations</li> <li>f) Compliance with existing labor laws and standards</li> <li>g) Bidder's Responsibility</li> <li>h) Did not pay any form of consideration</li> <li>i) Company Official Contact Reference</li> </ul>													



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12.1 (b)(xii)	Compliance with the Schedule of Requirements as per Section VI	
12.1 (b)(xiii)	Compliance with the Technical Specifications as per Section VII	
<b>ENVELOPE 2: FINANCIAL DOCUMENTS</b>		
13.1 (a)	Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form hereto attached <b>Annex VI-A and VI-B</b>	
	<b>Description</b>	<b>Qty</b>
	<b>ABC P (VAT Inclusive)</b>	
	<b>Total</b>	
	Supply and Delivery of Three (3) Units of Smart Lab (All-In-One Equipment) for the SRDSD Laboratory Project	1 Lot
	Supply and Delivery of ICT Equipment for the SRDSD Laboratory Project	1 lot
	The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted. Further, the sum of bid for each item indicated in the <b>Detailed Financial Breakdown per Annex VII-A and Annex VII-B</b> must be equal to the signed and submitted Financial Bid Form per Annex VII.	
13.1 (a)	<b>Detailed Financial Breakdown per Annex VII-A and Annex VII-B</b>	
15.4(a) (i) & 15.4(b) (ii)	Completed <b>"For Goods Offered from Abroad"</b> and/or <b>"For Goods Offered From Within the Philippine"</b> Forms per <b>Annex VIII-A and Annex VIII-B, whichever is applicable.</b>	
13.1 (b)	If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a Certification from the DTI, SEC or CDA to be enclosed pursuant to the Revised IRR of R.A. 9184.	
<b>NOTE:</b>	<b>In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail</b>	