



**NOTICE OF VACANCIES**  
**REGIONAL OFFICE NO. VII**

Date of Publication : 25 August 2022

1. *Information Systems Analyst I*, OSEC-DICTB-INFOSA1-21-2017, Regional Office No. VII – Technical Operations Division

<b>Monthly Salary</b> (SG 12)	Php 27,608.00
<b>Other Benefits/ Incentives:</b>  (Entitlement is subject to existing guidelines, rules and regulations)	<ul style="list-style-type: none"><li>○ Php 2,000.00 – Monthly Personal Economic Relief Allowance</li><li>○ Php 27,608.00 – Mid-Year Bonus</li><li>○ Php 27,608.00 – Year-End Bonus</li><li>○ Php 6,000.00 – Clothing Allowance</li><li>○ Php 5,000.00 – Cash Gift</li></ul>
<b>Education</b>	Bachelor's degree relevant to the job
<b>Training</b>	None required
<b>Experience</b>	None required
<b>Eligibility</b>	Career Service (Professional) Second Level Eligibility

2. *Electronics and Communication Equipment Technician III*, OSEC-DICTB-ECET3-5-2018, Regional Office No. VII – Technical Operations Division

<b>Monthly Salary</b> (SG 11)	Php 25,439.00
<b>Other Benefits/ Incentives:</b>  (Entitlement is subject to existing guidelines, rules and regulations)	<ul style="list-style-type: none"><li>○ Php 2,000.00 – Monthly Personal Economic Relief Allowance</li><li>○ Php 25,439.00 – Mid-Year Bonus</li><li>○ Php 25,439.00 – Year-End Bonus</li><li>○ Php 6,000.00 – Clothing Allowance</li><li>○ Php 5,000.00 – Cash Gift</li></ul>
<b>Education</b>	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course
<b>Training</b>	8 hours of relevant training
<b>Experience</b>	2 years of relevant experience
<b>Eligibility</b>	Electronics Equipment Technician (MC 10, s. 2013, Cat. II)

3. *Electronics and Communication Equipment Technician I*, OSEC-DICTB-ECET1-78-2018, Regional Office No. VII – Technical Operations Division

<b>Monthly Salary</b> (SG 6)	Php 16,877.00
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<b>Other Benefits/ Incentives:</b>  <i>(Entitlement is subject to existing guidelines, rules and regulations)</i>	<ul style="list-style-type: none"> <li>○ Php 2,000.00 – Monthly Personal Economic Relief Allowance</li> <li>○ Php 16,877.00 – Mid-Year Bonus</li> <li>○ Php 16,877.00 – Year-End Bonus</li> <li>○ Php 6,000.00 – Clothing Allowance</li> <li>○ Php 5,000.00 – Cash Gift</li> </ul>
<b>Education</b>	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course
<b>Training</b>	None required
<b>Experience</b>	None required
<b>Eligibility</b>	Electronics Equipment Technician (MC 10, s. 2013, Cat. II)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **04 September 2022**.

1. Application letter addressed to **Atty. Gerald James B. Reyes**, Assistant Secretary for Administration and Management Services;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet (WES) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Photocopy of Diploma;
4. Photocopy of Transcript of Records;
5. Photocopy of certificate of eligibility/rating/license, if applicable;
6. Certificates of relevant training, seminars and awards/recognition, if any;
7. Performance rating in the last rating period (if applicable);
8. Certificate of previous employment, if applicable;
9. Certification of no pending administrative charge; and,
10. NBI Clearance (for cases of original appointment and reemployment).

QUALIFIED APPLICANTS are advised to send through email their application to:

Mr. Frederick DC. Amores  
OIC Director IV – Office of the Regional Director  
Old Telof Bldg., Pigafetta St., Brgy. San Roque, Port Area, Cebu City  
**[careers.vc2@dict.gov.ph](mailto:careers.vc2@dict.gov.ph)**

